

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS <i>Offeror to complete blocks 12, 17, 23, 24, &amp; 30</i>				1. REQUISITION NUMBER F73VMP91300200		PAGE 1 OF 57													
2. CONTRACT NO. F41612-00-D0001		3. AWARD/EFFECTIVE DATE 1 Nov 99		4. ORDER NUMBER		5. SOLICITATION NUMBER F41612-99-R0063													
7. FOR SOLICITATION INFORMATION CALL → Dick LeMere				8. TELEPHONE (No Collect Calls) (940) 676-1431		6. SOLICITATION/ISSUE DATE 14 Jul 1999													
9. ISSUED BY 82d Contracting Squadron SERVICES FLIGHT 136 K AVE, SUITE 1 SHEPPARD AFB TX 76311 BUYER: Dick LeMere EMAIL: richard.lemere@sheppard.af.mil				10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET-ASIDE: 100 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUS. 8(A) SIC: 7999 SIZE STANDARD: \$6,000,000.00		11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DFAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION ____ RFQ <input checked="" type="checkbox"/> IFB ____ RFF													
15. DELIVER TO: 82 SVS/SVF 136 K AVE, SUITE 2 SHEPPARD AFB TX 76311				16. ADMINISTERED BY SAME AS BLOCK 9															
17a. CONTRACTOR/OFFEROR Recreational Personnel Rt 1 Box 217 Pottsboro TX 75076-9730				18a. PAYMENT WILL BE MADE BY DFAS-SA/FPV 500 MCCULLOUGH AVENUE SAN ANTONIO TX 78215  Send Courtesy Copy of the invoice to addresses listed in Blocks 9 and 15. 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED: <input type="checkbox"/> SEE ADDENDUM															
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER																			
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>19. ITEM NO.</th> <th>20. SCHEDULE OF SUPPLIES/SERVICES</th> <th>21. QUANTITY</th> <th>22. UNIT</th> <th>23. UNIT PRICE</th> <th>24. AMOUNT</th> </tr> </thead> <tbody> <tr> <td colspan="6" style="text-align: center;">SEE ATTACHED BID SCHEDULE</td> </tr> </tbody> </table>								19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT	SEE ATTACHED BID SCHEDULE					
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT														
SEE ATTACHED BID SCHEDULE																			
25. ACCOUNTING AND APPROPRIATION DATA Funds will be cited on the Individual Delivery Orders						26. TOTAL AWARD AMOUNT (For Govt. Use Only) Est: \$393,771.80													
27a. SOLICITATIONS INCORPORATE BY REFERENCE FAR 52.212-1 through FAR 52.212-4, Inclusive. FAR 52.212-5 IS ATTACHED.						ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
27b. CONTRACTS/PURCHASE ORDERS INCORPORATE BY REFERENCE						ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT: REFERENCE YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:															
30a. SIGNATURE OF OFFEROR/CONTRACTOR <i>Gerald Patterson</i>				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Cheryl M. Brown</i>															
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT) Gerald Patterson		30c. DATE SIGNED 9/24/99		31b. NAME OF CONTRACTING OFFICER CHERYL M. BROWN		31c. DATE SIGNED 4 Oct 99													
32a. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED				33. SHIP NUMBER PARTIAL FINAL		34. DO VOUCHER NUMBER													
32b. SIGNATURE OF AUTHORIZED GOVT. REPRESENTATIVE				35. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		36. CHECK NUMBER													
32c. DATE				37. S/R ACCOUNT NUMBER		38. S/R VOUCHER NUMBER													
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT				42a. RECEIVED BY (Print)															
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER				42b. RECEIVED AT (Location)															
41c. DATE				42c. DATE RECD (YY/MM/DD)															
				42d. TOTAL CONTAINERS															
40. PAID BY																			

**TABLE OF CONTENTS****I. SF 1449 Solicitation/Contract/Order for Commercial Items Continuation from SF 1449**  
The Schedule, Section B, Continuation for blocks 19-24, Prices/Costs**II. Applicable Contract Clauses**

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B. FAR 52.211-1	Availability of Specifications
C. FAR 52.212-1	Instructions to Offerors
D. FAR 52.212-2	Evaluation
E. FAR 52.212-3	Offeror Representations and Certifications
F. FAR 52.212-4	Contract Terms and Conditions
G. Addendum 1 to FAR 52.212-4	Contract Terms and Conditions
H. FAR 52.212-5	Contract Terms and Conditions Required to Implement Statutes to Executive Orders
I. FAR 52.216-1	Type of Contract
J. FAR 217-8	Option to Extend Service
K. FAR 52.217-9	Option to Extend Term of the Contract
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M. FAR 52.223-5	Pollution Prevention and Right-to-Know
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O. FAR 52.237-1	Site Visit
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Q. FAR 52.252-2	Clauses Incorporated by Reference
R. DFARS 252.204-7004	Required Central Contractor Registration
S. DFARS 252.212-7001	Contract Terms and Conditions Required to Implement Statutes or Executive Orders Applicable to Defense Acquisitions of Commercial Items
T. AF FARS 5352.223-9001	Health and Safety on Government Installations
U. AF FARS 5352.242-9000	Contractor Access to Air Force Installations
V. AETC FARS 5352.214-9000	Smoking in AETC Facilities
W. AETC FARS 5352.217-9000	Option Clause Limitation Notice
X. AETC FARS 5352.237-9000	Site Visit
Y. AETC FARS 5352.237-9001	Preperformance Conference

**III. Contract documents, exhibits and attachments**

- A. Statement of Need
- B. Department of Labor Wage Determination No. 94-2525, Rev 12, 06/01/99

**IV. Solicitation Provision**

- A. FAR 52.212-1, Instructions to Offerors- Commercial Items
- B. Service Delivery Summary
- C. Addendum 1 to FAR 52.212-1, Period of Acceptance of Offer
- D. FAR 52.237-1, Site Visit
- E. AETC FARS 5352.237-9000, Site Visit
- F. AF FARS 5352.215-9001, Notice of Pre-Bid/Pre-Proposal Conference
- G. Proposal Submission Requirements
- H. FAR 52.212-2, Evaluation-Commercial Items
- I. FAR 52.212-3, Representations and Certifications-Commercial Items

**NOTE: ALL COMPANIES DOING BUSINESS WITH THE GOVERNMENT  
MUST BE REGISTERED IN THE CENTRAL CONTRACTOR REGISTER.**

**PHONE NUMBER: TOLL FREE 888-227-2423, Internet: <http://www.acq.osd.mil/ec>**

**I. THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****BASIC CONTRACT PERIOD 1-NOVEMBER 1999-30 SEPTEMBER 2000**

ITEM	SUPPLIES/SERVICES	EST QTY UNIT	UNIT PRICE	AMOUNT
0001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99 DAYS	\$646.38	\$63,991.62
0002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113 DAYS	\$565.88	\$63,944.44
0003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95 DAYS	\$62.42	\$5,929.90
0004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	76 DAYS	\$486.51	\$36,974.76
0005-0008	Reserved			
0009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	1854 PARTS	\$36.40	\$67,485.60
0010	Provide Water Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	102 PARTS	\$46.40	\$4,732.80
0011-0014	Reserved			
0015	Provide Intramural Flag Football Sports Officiating Services	200 GAMES	\$96.02	\$19,204.00
0016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$96.02	\$1,440.30
0017	Provide Intramural Basketball Sports Officiating Services	400 GAMES	\$91.02	\$36,408.00
0018	Provide Intramural Basketball Sports Officiating (Post Season)	25 GAMES	\$91.02	\$2,275.50
0019	Provide Intramural Volleyball Sports Officiating Services	350 GAMES	\$77.02	\$26,957.00

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0020	Provide Intramural Softball Sports Officiating Services	500 GAMES	\$79.02	\$39,510.00
0021	Provide Youth Basketball Sports Officiating Services	90 GAMES	\$48.06	\$4,325.40
0022	Provide Youth Seniors Base- ball Sports Officiating Services	60 GAMES	\$54.06	\$3,243.60
0023	Provide Youth Majors Base- ball Sports Officiating Services	80 GAMES	\$46.06	\$3,684.80
0024	Provide Youth Minor Baseball Sports Officiating Services	70 GAMES	\$46.06	\$3,224.20
0025	Provide Youth Machine Pitch Sports Officiating Services	30 GAMES	\$29.06	\$871.80
0026	Provide Youth Girls Softball Sports Officiating Services	75 GAMES	\$54.06	\$4,054.50
0027	Provide Youth Soccer Sports Officiating Services	68 GAMES	\$35.06	\$2,384.08
0028	Provide Youth Flag Football (5-7) Sports Officiating Services	25 GAMES	\$29.06	\$726.50
0029	Provide Youth Flag Football (8-9) Sports Officiating Services	25 GAMES	\$46.06	\$1,151.50
0030	Provide Youth Flag Football (10-11) Sports Officiating Services	25 GAMES	\$50.06	\$1,251.50
0031-0035 Reserved				

TOTAL FOR BASIC PERIOD

\$393,771.80

**I. THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****1<sup>st</sup> OPTION PERIOD 1-OCTOBER 2000-30 SEPTEMBER 2001**

ITEM	SUPPLIES/SERVICES	EST QTY UNIT	UNIT PRICE	AMOUNT
1001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99 DAYS	\$646.38	\$63,991.62
1002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113 DAYS	\$565.88	\$63,944.44
1003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95 DAYS	\$62.42	\$5,929.90
1004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	76 DAYS	\$486.51	\$36,974.76
1005-1008 Reserved				
1009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	1854 PARTS	\$35.34	\$65,520.36
1010	Provide Water Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	102 PARTS	\$45.34	\$4,624.68
1011-1014 Reserved				
1015	Provide Intramural Flag Football Sports Officiating Services	200 GAMES	\$96.02	\$19,204.00
1016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$96.02	\$1,440.30
1017	Provide Intramural Basketball Sports Officiating Services	400 GAMES	\$91.02	\$36,408.00
1018	Provide Intramural Basketball Sports Officiating (Post Season)	25 GAMES	\$91.02	\$2,275.50
1019	Provide Intramural Volleyball Sports Officiating Services	350 GAMES	\$77.02	\$26,957.00

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1020	Provide Intramural Softball Sports Officiating Services	500 GAMES \$79.02	\$39,510.00
1021	Provide Youth Basketball Sports Officiating Services	90 GAMES \$54.06	\$3,243.60
1022	Provide Youth Seniors Base- ball Sports Officiating Services	60 GAMES \$54.06	\$3,243.60
1023	Provide Youth Majors Base- ball Sports Officiating Services	80 GAMES \$46.06	\$3,684.80
1024	Provide Youth Minor Baseball Sports Officiating Services	70 GAMES \$46.06	\$3,224.20
1025	Provide Youth Machine Pitch Sports Officiating Services	30 GAMES \$29.06	\$871.80
1026	Provide Youth Girls Softball Sports Officiating Services	75 GAMES \$54.06	\$4,054.50
1027	Provide Youth Soccer Sports Officiating Services	68 GAMES \$35.06	\$2,384.08
1028	Provide Youth Flag Football (5-7) Sports Officiating Services	25 GAMES \$29.06	\$726.50
1029	Provide Youth Flag Football (8-9) Sports Officiating Services	25 GAMES \$46.06	\$1,151.50
1030	Provide Youth Flag Football (10-11) Sports Officiating Services	25 GAMES \$50.06	\$1,251.50
1031-1035	Reserved		

TOTAL FOR 1<sup>st</sup> OPTION PERIOD

\$391,698.44

**THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****2<sup>nd</sup> OPTION PERIOD - 1 OCTOBER 2001-31 March 2002**

ITEM SUPPLIES/SERVICES		EST QTY UNIT	UNIT PRICE	AMOUNT
2001-2008 Reserved				
2009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	927 PARTS	\$35.34	\$32,760.18
2010-2014 Reserved				
2015	Provide Intramural Flag Football Sports Officiating Services	120 GAMES	\$87.02	10,442.40
2016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$87.02	\$1,305.30
2017	Provide Intramural Basketball Sports Officiating Services	400 GAMES	\$85.02	\$34,008.00
2018	Provide Intramural Basketball Sports Officiating (Post Season)	25 GAMES	\$85.02	\$2,125.50
2019	Provide Intramural Volleyball Sports Officiating Services	140 GAMES	\$71.02	\$9,942.80
2020 Reserved				
2021	Provide Youth Basketball Sports Officiating Services	90 GAMES	\$42.06	\$3,785.40
2022-2026 Reserved				
2027	Provide Youth Soccer Sports Officiating Services	29 GAMES	\$32.06	\$929.74
2028	Provide Youth Flag Football (5-7) Sports Officiating Services	17 GAMES	\$26.06	\$443.02
2029	Provide Youth Flag Football (8-9) Sports Officiating Services	17 GAMES	\$40.06	681.02
2030	Provide Youth Flag Football (10-11) Sports Officiating Services	17 GAMES	\$44.06	\$749.02
2031-2035 Reserved				

**TOTAL FOR 2<sup>ND</sup> OPTION PERIOD****\$97,172.38**
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**THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****3<sup>RD</sup> OPTION PERIOD - 1 APRIL 2002-30 SEPTEMBER 2002**

ITEM	SUPPLIES/SERVICES	EST	UNIT PRICE	AMOUNT
		QTY UNIT		
3001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99 DAYS	\$658.58	\$65,199.42
3002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113 DAYS	\$576.55	\$65,150.15
3003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95 DAYS	\$62.42	\$5,929.90
3004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	76 DAYS	\$495.69	\$37,672.44
3005-3008 Reserved				
3009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	927 PARTS	\$36.62	\$33,946.74
3010	Provide Water Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	102 PARTS	\$36.62	\$3,735.24
3011-3014 Reserved				
3015	Provide Intramural Flag Football Sports Officiating Services	80 GAMES	\$87.02	\$6,961.60
3016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$87.02	\$1,305.30
3017-3018 Reserved				
3019	Provide Intramural Volleyball Sports Officiating Services	210 GAMES	\$71.02	\$14,914.20
3020	Provide Intramural Softball Sports Officiating Services	500 GAMES	\$73.02	\$36,510.00
3021	Reserved			

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3022	Provide Youth Seniors Baseball Sports Officiating Services	60 GAMES	\$48.06	\$2,883.60
3023	Provide Youth Majors Baseball Sports Officiating Services	80 GAMES	\$44.06	\$3,524.80
3024	Provide Youth Minor Baseball Sports Officiating Services	70 GAMES	\$40.06	\$2,804.20
3025	Provide Youth Machine Pitch Sports Officiating Services	30 GAMES	\$26.06	\$781.80
3026	Provide Youth Girls Softball Sports Officiating Services	75 GAMES	\$48.06	\$3,604.50
3027	Provide Youth Soccer Sports Officiating Services	39 GAMES	\$32.06	\$1,250.34
3028	Provide Youth Flag Football (5-7) Sports Officiating Services	8 GAMES	\$26.06	\$208.48
3029	Provide Youth Flag Football (8-9) Sports Officiating Services	8 GAMES	\$40.06	\$320.48
3030	Provide Youth Flag Football (10-11) Sports Officiating Services	8 GAMES	\$44.06	\$352.48
3031-3035	Reserved			

TOTAL FOR THIRD OPTION PERIOD

\$287,055.67

**THE SCHEDULE**

**SECTION B**

**SUPPLIES OR SERVICE AND PRICES/COSTS**

**4<sup>TH</sup> OPTION PERIOD - 1 OCTOBER 2002-31 March 2003**

ITEM	SUPPLIES/SERVICES	EST		UNIT PRICE	AMOUNT
		QTY	UNIT		
4001-4008	Reserved				
4009	Provide Aerobics Instruction at Sheppard AFB TX in accord- ance with the Statement of Need	927	PARTS	\$36.62	\$33,946.74
4010-4014	Reserved				
4015	Provide Intramural Flag Football Sports Officiating Services	120	GAMES	\$87.02	\$10,442.40
4016	Provide Intramural Flag Football Sports Officiating (Post Season)	15	GAMES	\$87.02	\$1,305.30
4017	Provide Intramural Basketball Sports Officiating Services	400	GAMES	\$85.02	\$34,008.00
4018	Provide Intramural Basketball Sports Officiating (Post Season)	25	GAMES	\$85.02	\$2,125.50
4019	Provide Intramural Volleyball Sports Officiating Services	140	GAMES	\$71.02	\$9,942.80
4020	Reserved				
4021	Provide Youth Basketball Sports Officiating Services	90	GAMES	\$42.06	\$3,785.40
4022-4026	Reserved				
4027	Provide Youth Soccer Sports Officiating Services	29	GAMES	\$32.06	\$929.74
4028	Provide Youth Flag Football (5-7) Sports Officiating Services	17	GAMES	\$26.06	\$443.02
4029	Provide Youth Flag Football (8-9) Sports Officiating Services	17	GAMES	\$40.06	\$681.02
4030	Provide Youth Flag Football (10-11) Sports Officiating Services	17	GAMES	\$44.06	\$749.02
4031-4035	Reserved				
TOTAL FOR OPTION PERIOD FOUR					\$98,358.94

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**THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****5<sup>TH</sup> OPTION PERIOD -1 APRIL 2003-30 SEPTEMBER 2003**

ITEM	SUPPLIES/SERVICES	EST	UNIT PRICE	AMOUNT
		QTY UNIT		
5001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99 DAYS	\$658.58	\$65,199.42
5002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113 DAYS	\$576.15	\$65,150.15
5003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95 DAYS	\$62.42	\$5,929.80
5004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	76 DAYS	\$495.69	\$37,672.44
5005-5008 Reserved				
5009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	927 PARTS	\$39.89	\$36,978.03
5010	Provide Water Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	102 PARTS	\$39.89	\$4,068.78
5011-5014 Reserved				
5015	Provide Intramural Flag Football Sports Officiating Services	80 GAMES	\$87.02	\$6,961.60
5016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$87.02	\$1,305.30
5017-5018 Reserved				
5019	Provide Intramural Volleyball Sports Officiating Services	210 GAMES	\$71.02	\$14,914.20
5020	Provide Intramural Softball Sports Officiating Services	500 GAMES	\$73.02	\$36,510.00
5021	Reserved			

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5022	Provide Youth Seniors Baseball Sports Officiating Services	60 GAMES	\$48.06	\$2,883.60
5023	Provide Youth Majors Baseball Sports Officiating Services	80 GAMES	\$44.06	\$3,524.80
5024	Provide Youth Minor Baseball Sports Officiating Services	70 GAMES	\$40.06	\$2,804.20
5025	Provide Youth Machine Pitch Sports Officiating Services	30 GAMES	\$26.06	\$781.80
5026	Provide Youth Girls Softball Sports Officiating Services	75 GAMES	\$48.06	\$3,604.50
5027	Provide Youth Soccer Sports Officiating Services	39 GAMES	\$32.06	\$1,250.34
5028	Provide Youth Flag Football (5-7) Sports Officiating Services	8 GAMES	\$26.06	\$208.48
5029	Provide Youth Flag Football (8-9) Sports Officiating Services	8 GAMES	\$40.06	\$320.48
5030	Provide Youth Flag Football (10-11) Sports Officiating Services	8 GAMES	\$44.06	\$352.48
5031-5035	Reserved			

TOTAL FOR 5<sup>TH</sup> OPTION PERIOD

\$290,420.50

**THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****6<sup>th</sup> OPTION PERIOD - 1 OCTOBER 2003-31 MARCH 2004**

ITEM SUPPLIES/SERVICES		EST QTY UNIT	UNIT PRICE	AMOUNT
6001-6008 Reserved				
6009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	927 PARTS	\$39.89	\$36,978.03
6010-6014 Reserved				
6015	Provide Intramural Flag Football Sports Officiating Services	120 GAMES	\$87.02	\$10,442.40
6016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$87.02	\$1,305.30
6017	Provide Intramural Basketball Sports Officiating Services	400 GAMES	\$85.02	\$34,008.00
6018	Provide Intramural Basketball Sports Officiating (Post Season)	25 GAMES	85.02	\$2,125.50
6019	Provide Intramural Volleyball Sports Officiating Services	140 GAMES	\$71.02	\$9,942.80
6020 Reserved				
6021	Provide Youth Basketball Sports Officiating Services	90 GAMES	\$42.06	\$3,785.40
6022-6026 Reserved				
6027	Provide Youth Soccer Sports Officiating Services	29 GAMES	\$32.06	\$929.74
6028	Provide Youth Flag Football (5-7) Sports Officiating Services	17 GAMES	\$26.06	\$443.02
6029	Provide Youth Flag Football (8-9) Sports Officiating Services	17 GAMES	\$40.06	\$681.02
6030	Provide Youth Flag Football (10-11) Sports Officiating Services	17 GAMES	\$44.06	\$749.02
6031-6035 Reserved				

**TOTAL FOR 6<sup>TH</sup> OPTION PERIOD:****\$101,390.23**Amendment 3  
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**THE SCHEDULE****SECTION B****SUPPLIES OR SERVICE AND PRICES/COSTS****7th OPTION PERIOD - 1 APRIL 2004-30 SEPTEMBER 2004**

ITEM	SUPPLIES/SERVICES	EST	UNIT PRICE	AMOUNT
		QTY UNIT		
7001	Provide Pool Lifeguard Services for Bunker Hill Water Park at Sheppard AFB TX in accordance with the Statement of Need	99 DAYS	\$658.58	\$65,199.42
7002	Provide Pool Lifeguard Services for the Main Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	113 DAYS	\$576.55	\$65,150.15
7003	Provide Pool Lifeguard Services for Main Pool Lap Swimming at Sheppard AFB TX in accordance with the Statement of Need	95 DAYS	\$62.42	\$5,929.90
7004	Provide Pool Lifeguard Services for the Capehart Swimming Pool at Sheppard AFB TX in accordance with the Statement of Need	76 DAYS	\$495.69	\$37,672.44
7005-7008 Reserved				
7009	Provide Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	927 PARTS	\$39.89	\$36,978.03
7010	Provide Water Aerobics Instruction at Sheppard AFB TX in accordance with the Statement of Need	102 PARTS	\$39.89	\$4,068.78
7011-7014 Reserved				
7015	Provide Intramural Flag Football Sports Officiating Services	80 GAMES	\$87.02	\$6,961.60
7016	Provide Intramural Flag Football Sports Officiating (Post Season)	15 GAMES	\$87.02	\$1,305.30
7017-7018 Reserved				
7019	Provide Intramural Volleyball Sports Officiating Services	210 GAMES	\$71.02	\$14,914.20
7020	Provide Intramural Softball Sports Officiating Services	500 GAMES	\$73.02	\$36,510.00
7021	Reserved			

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6 August 1999

7022	Provide Youth Seniors Base- ball Sports Officiating Services	60 GAMES	\$48.06	\$2,883.60
7023	Provide Youth Majors Base- ball Sports Officiating Services	80 GAMES	\$44.06	\$3,524.80
7024	Provide Youth Minor Baseball Sports Officiating Services	70 GAMES	\$40.06	\$2,804.20
7025	Provide Youth Machine Pitch Sports Officiating Services	30 GAMES	\$26.06	\$781.80
7026	Provide Youth Girls Softball Sports Officiating Services	75 GAMES	\$48.06	\$3,604.50
7027	Provide Youth Soccer Sports Officiating Services	39 GAMES	\$32.06	\$1,250.34
7028	Provide Youth Flag Football (5-7) Sports Officiating Services	8 GAMES	\$26.06	\$208.48
7029	Provide Youth Flag Football (8-9) Sports Officiating Services	8 GAMES	\$40.06	\$320.48
7030	Provide Youth Flag Football (10-11) Sports Officiating Services	8 GAMES	\$44.06	\$352.48
7031-7035	Reserved			

TOTAL FOR 7<sup>TH</sup> OPTION PERIOD: \$290,420.50

GRAND TOTAL (BASIC PLUS 7 OPTION PERIODS): \$1,950,288.46

**II. APPLICABLE CONTRACT CLAUSES**

- A. FAR 52.204-6 Data Universal Numbering System (DUNS) Number (Jun1999)  
 B. FAR 52.211-1 Availability of Specifications (Aug 1998)  
 C. FAR 52.212-4 Contract Terms and Conditions- Commercial Items (May 1999)

D. Addendum 1 to FAR 52.212-4, Paragraph (c) is tailored as follows:

52.212-4(c) *Changes*. Changes in the terms and conditions of this contract may be made only by written agreement of the parties, with the exception of:

- (1) Administrative changes such as changes in the paying office, appropriation data, etc.
- (2) Exercise of remaining options and adding funding for the next fiscal year.
- (3) Any change made before work begins if-
  - (a) The change is within the scope of the original order,
  - (b) The contractor agrees;
  - (c) The modification references the contractor's verbal or written agreement.

These changes may be made unilaterally by the Government.

- E. FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes to Executive Orders Commercial Items (May 1999)

(a) The Contractor agrees to comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or executive orders applicable to acquisitions of commercial items:

- (1) 52.222-3, Convict Labor (E.O.11755); and
- (2) 52.233-3, Protest after Award (31 U.S.C 3553).

(b) The Contractor agrees to comply with the FAR clauses in this paragraph (b) which the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer shall check as appropriate.)

X ([1]) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C.253g and 10 U.S.C.2402).

\_\_\_ ([2]) 52.219-3, Notice of HUBZone Small Business Set-Aside (Jan 1999).

\_\_\_ ([3]) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Jan 1999) (if the offeror elects to waive the preference, it shall so indicate in its offer).

\_\_\_ ([4])

\_\_\_ [(i) 52.219-5, Very Small Business Set-Aside (pub. L. 103-403, section 304, small Business Reauthorization and Amendments Act of 1994).

\_\_\_ (ii) Alternate I to 52.219-5.

\_\_\_ (iii) Alternate II to 52.219-5.]

\_\_\_ ([5]) 52.219-8, Utilization of Small Business Concerns (15 U.S.C. 637 (d)(2) and (3)).

\_\_\_ ([6]) 52.219-9, Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4)).

X ([7]) 52.219-14, Limitations on Subcontracting (15 U.S.C.637(a)(14)).

\_\_\_ ([8]) (i) 52.219-23, Notice of Price Evaluation Adjustment for Small Disadvantaged Business Concerns (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323) (if the offeror elects to waive the adjustment, it shall so indicate in its offer).

(ii) Alternate I of 52.219-23.

\_\_\_ ([9]) 52.219-25, Small Disadvantaged Business Participation Program-Disadvantaged Status and Reporting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

\_\_\_ ([10]) 52.219-26, Small Disadvantaged Business Participation Program-Incentive Subcontracting (Pub. L. 103-355, section 7102, and 10 U.S.C. 2323).

X ([11]) 52.222-21, Prohibition of Segregated Facilities (Feb 1999).

- X (12) 52.222-26, Equal Opportunity (E.O.11246).  
X (13) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C.4212).  
X (14) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C.793).  
X (15) 52.222-37, Employment Reports on Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C.4212).  
\_\_\_ (16) 52.225-3, Buy American Act -- Supplies (41 U.S.C.10).  
\_\_\_ (17) 52.225-9, Buy American Act -- Trade Agreements Act --Balance of Payments Program (41 U.S.C.10, 19 U.S.C.2501-2582).  
\_\_\_ (18) [Reserved]  
\_\_\_ (19) 52.225-18, European Union Sanction for End Products (E.O.12849).  
\_\_\_ (20) 52.225-19, European Union Sanction for Services (E.O.12849).  
\_\_\_ (21)  
\_\_\_ (i) 52.225-21, Buy American Act -- North American Free Trade Agreement Implementation Act --Balance of Payments Program (41 U.S.C. 10, Pub.L.103-187).

- \_\_\_ (ii) Alternate I of 52.225-21.  
X (22) 52.232-33, Payment by Electronic Funds Transfer-Central Contractor Registration (31 U.S.C. 3332).  
\_\_\_ (23) 52.232-4, Payment by Electronic Funds Transfer-Other Than Central Contractor Registration (31 U.S.C. 3332).  
\_\_\_ (24) 52.232-36, Payment by Third Party (31 U.S.C. 3332).]  
\_\_\_ ([\*25]) 52.239-1, Privacy or Security Safeguards (5 U.S.C.552a).  
\_\_\_ ([\*26]) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (46 U.S.C.1241).

(c) The Contractor agrees to comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

*(Contracting Officer check as appropriate.)*

- X (1) 52.222-41, Service Contract Act of 1965, As Amended (41 U.S.C.351, et seq.).  
X (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C.206 and 41 U.S.C.351, et seq.).

Employee Class

Lifeguards

Aerobics Instructors

Sports Officials

Monetary Wage-Fringe Benefit

GS-3 Step 1: \$8.32

"

"

- X (3) 52.222-43, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (Multiple Year and Option Contracts) (29 U.S.C.206 and 41 U.S.C.351, et seq.).

- \_\_\_ (4) 52.222-44, Fair Labor Standards Act and Service Contract Act -- Price Adjustment (29 U.S.C.206 and 41 U.S.C.351, et seq.).

- \_\_\_ (5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement (CBA) (41 U.S.C.351, et seq.).

(d) *Comptroller General Examination of Record.* The Contractor agrees to comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made

available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components --

(1) 52.222-26, Equal Opportunity (E.O.11246);

(2) 52.222-35, Affirmative Action for Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C.4212);

(3) 52.222-36, Affirmative Action for Workers with Disabilities (29 U.S.C.793); and

(4) 52.247-64, Preference for Privately-Owned U.S.- Flag Commercial Vessels (46

U.S.C.1241) (flow down not required for subcontracts awarded beginning May 1, 1996).

F. FAR 52.216-1

Type of Contract

(Apr 1984)

The Government contemplates award of a firm fixed-price contract resulting from this solicitation.

(End of Provision)

G. FAR 52.217-8 Option to Extend Service (Aug 1989)

H. FAR 52.217-9 Option to Extend the Term of the contract (Mar 1989)

For the purpose of this clause the blanks are completed as follows:

(a) Within 15 days (prior to expiration of the contract period)

(c) not to exceed 60 months

I. FAR 52.219-6 Notice of Total Small Business Set-Aside (Jul 1996)

J. FAR 52.223-5 Pollution Prevention and Right-to-Know Information (Apr 1998)

K. FAR 52.228-5 Insurance - Work on a Government Installation (see below) (Jan 1997)

L. The following are the minimum insurance requirements for work performed on a Government installation:

a. Workers' compensation and employer's liability. Contractors are required to comply with applicable Federal and State workers' compensation and occupational disease statutes. If occupational diseases are not compensable under those statutes, they shall be covered under the employer's liability section of the insurance policy, except when contract operations are so commingled with a contractor's commercial operations that it would not be practical to require this coverage. Employer's liability coverage of at least \$100,000 shall be required, except in States with exclusive or monopolistic funds that do not permit workers' compensation to be written by private carriers.

b. General liability. The contracting officer shall require bodily injury liability insurance coverage written on the comprehensive form of policy of at least \$500,000 per occurrence. Property damage liability insurance shall be required only in special circumstances as determined by the agency.

c. Automobile liability. The contracting officer shall require automobile liability insurance written on the comprehensive form of policy. The policy shall provide for bodily injury and property damage liability covering the operation of all automobiles used in connection with performing the contract. Policies covering automobiles operated in the United States shall provide coverage of at least \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage. The amount

of liability coverage on other policies shall be commensurate with any legal requirements of the locality and sufficient to meet normal and customary claims.

M. FAR 52.237-2 Protection of Govt Blds, Equip/Vegetation (Apr 1984)

N. FAR 52.252-2 Clauses Incorporated by Reference (Feb 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://farsite.hill.af.mil/>

#### DFARS

O. DFARS 252.204-7004 Required Central Contractor Registration (Mar 1998)

P. DFARS 252.212-7001 Contract Terms and Conditions  
Required to Implement Statutes or  
Executive Orders Applicable to  
Defense Acquisitions of Commercial  
Items. (Jan 1999)

(a) The Contractor agrees to comply with the Defense Federal Acquisition Regulation Supplement (DFARS) clause 252.247-7023, Transportation of Supplies by Sea, which is included in this contract by reference to implement 10 U.S.C. 2631.

(b) The Contractor agrees to comply with any clause that is checked on the following list of DFARS clauses which, if checked, is included in this contract by reference to implement provisions of law or Executive Orders applicable to acquisitions of commercial items or components.

- \_\_\_\_\_ 252.205-7000 Provision of Information to Cooperative Agreement Holders (10 U.S.C. 2416).
- \_\_\_\_\_ 252.206-7000 Domestic Source Restriction (10 U.S.C. 2304).
- \_\_\_\_\_ 252.219-7003 Small Business and Small Disadvantaged Business Subcontracting Plan (DoD Contracts) (15 U.S.C. 637).
- \_\_\_\_\_ 252.225-7001 Buy American Act and Balance of Payments Program (41 U.S.C. 10a-10d, E.O. 10582).
- \_\_\_\_\_ 252.225-7007 Buy American Act-Trade Agreements--Balance of Payments Program (\_\_\_ Alternate I) (41 U.S.C. 10a-10d, 19 U.S.C. 2501-2518, and 19 U.S.C. 3301 note).
- \_\_\_\_\_ 252.225-7012 Preference for Certain Domestic Commodities.
- \_\_\_\_\_ 252.225-7014 Preference for Domestic Specialty Metals (10 U.S.C. 2241 note).
- \_\_\_\_\_ 252.225-7015 Preference for Domestic Hand or Measuring Tools (10 U.S.C. 2241 note).
- \_\_\_\_\_ 252.225-7021 Trade Agreements (\_\_\_ Alternate I) (19 U.S.C. 2501-2518 and 19 U.S.C. 3301 note).
- \_\_\_\_\_ 252.225-7027 Restriction on Contingent Fees for Foreign Military Sales (22 U.S.C. 2779).
- \_\_\_\_\_ 252.225-7028 Exclusionary Policies and Practices of Foreign Governments (22 U.S.C. 2755).
- \_\_\_\_\_ 252.225-7029 Restriction on Acquisition of Air Circuit Breakers (10 U.S.C. 2534(a)(3)).
- \_\_\_\_\_ 252.225-7036 Buy American Act--North American Free Trade Agreement Implementation Act--Balance of Payments Program (\_\_\_ Alternate I) (41 U.S.C. 10a-10d and 19 U.S.C. 3301 note).
- ☒ 252.227-7015 Technical Data--Commercial Items (10 U.S.C. 2320).
- \_\_\_\_\_ 252.227-7037 Validation of Restrictive Markings on Technical Data (10 U.S.C. 2321).

X 252.243-7002 Certification of Requests for Equitable Adjustment  
(10 U.S.C. 2410).

----- 252.247-7024 Notification of Transportation of Supplies by Sea (10  
U.S.C. 2631).

(c) In addition to the clauses listed in paragraph (e) of the Contract Terms and Conditions Required to Implement Statutes or Executive Orders--Commercial Items clause of this contract, the Contractor shall include the terms of the following clause, if applicable, in subcontracts for commercial items or commercial components, awarded at any tier under this contract:

252.225-7014 Preference for Domestic Specialty Metals, Alternate  
I (10 U.S.C. 2241 note).

**AF FARS**

Q. **AF FARS 5352.223-9001** Health and Safety on Government  
Installations (Jun 1997)  
R. **AF FARS 5352.242-9000** Contractor Access to Air Force  
Installations (May 1996)

**AETC FARS**

S. **AETC FARS**  
**5352.214-9000** Smoking in AETC Facilities (Jul 1993)  
T. **AETC FARS**  
**5352.217-9000** Option Clause Limitation Notice (Jul 1994)

This contract contains two option provisions, (i) Option to Extend Services, and (ii) Option to Extend the Term of the Contract (see FAR 52.217-8 and FAR 52.217-9). Either or both may be exercised unilaterally by the government. The clause entitled "Option to Extend the Term of the Contract" will not be exercised after any exercise of the "Option to Extend Services" clause.

**U. AETC FARS**

**5352.237-9000** Site Visit (Jul 1993)

A site visit is scheduled for 1000 on 30 July 1999. Bidders/offerors should be at the 82 CONS/LGCV, 136 K Ave, Ste 1, Building 1664 at this time and date to view the work site and present pertinent questions. Bidders/offerors should visit the site and take such other steps as may be reasonably necessary to ascertain the nature and location of work and the general and local conditions that can affect the work or cost thereof. Failure to do so will not relieve bidders/offerors from the responsibility for estimating properly the difficulty or cost of successfully performing the work. The government will assume no responsibility for any understanding or representation concerning conditions made by any of its officers or agents prior to the execution of the contract, unless included in the invitation for bids/request for proposals, the specification, or related documents.

**V. AETC FARS**

**5352.237-9001** Preperformance Conference (Jul 1993)

The Offerors/bidders, awarded this contract, may be required to appear and attend a preperformance conference prior to commencement of any work. The preperformance conference, if any, will be scheduled at 82 CONS/LGCV, 136 K Ave Ste 1, Building Number 1664 at a date and time to be determined the Contracting Officer.

### III. CONTRACT DOCUMENTS, EXHIBITS, AND ATTACHMENTS

Attachment	Description	Number of Pages
A	Statement of Need	14
B	Department of Labor Wage Determination Number 94-2525, Rev 10, dated 06/01/1998	8

ATTACHMENT A

STATEMENT OF NEED  
RECREATIONAL ACTIVITIES

1. The contractor shall provide a technical proposal on providing sport officiating, lifeguard services, and aerobic instruction as outlined in this Statement of Need. The contractor shall perform services at the frequency requirements set forth in this Statement of Need or approved schedule. The contractor shall provide all personnel, equipment, tools, supplies, materials, and other items necessary to perform all tasks in the best most workmanlike manner. The contractor shall use qualified, careful, efficient personnel skilled in the trade, and in compliance with this Statement of Need and Industry Standards for officiating, lifeguard services, and aerobic instruction at Sheppard AFB.
2. The contractor shall invoice each month. The invoices shall be for the previous month and shall include a complete break down of costs, i.e., number of games, cost per game, etc. Quality assurance personnel shall review and accept the services for the government and shall submit the invoice to Defense Finance Accounting System (DFAS) for payment.
3. Contractor personnel shall be required to work on weekends and holidays as scheduled.
4. The contractor shall provide a Quality Control/Management Plan for approval not later than the Pre-performance Conference and shall identify a contract manager and assistant. The contract manager or assistant shall have full authority to act for the contractor on all contracting matters relating to daily operations of this contract. The contractor shall provide a communications capability (i.e. pager) so that the contract manager or assistant will respond to Government personnel within 30 minutes during normal duty hours. The contractor shall provide the contracting officer with a listing of all contractor employees. The Quality Control Management Plan shall contain specific plans and procedures for establishing and maintaining a quality control/inspection program that ensures the Government receives the services it purchased. These requirements shall be resubmitted when changes occur.
5. The contractor shall be knowledgeable of and comply with all applicable Federal, State and local laws. The contractor shall ensure that all subcontractors comply with the same laws and regulations. All employees shall be certified in accordance with industry standards. All certification shall be current and valid.
6. The contractor shall notify Security Forces if an individual becomes abusive and uses profanity when notified of rule breaking. The contractor shall ensure that all items of possible personal or monetary value found by contractor employees are turned in to the Security Forces.
7. All equipment, practices, parts, materials and services supplied by the contractor shall conform to applicable safety and health standards as indicated in the current Code of Federal Regulations (CFR), Title 29, Chapter XVII, paragraph 1910, Occupational Safety and Health Act (OSHA). Compliance with the American General Contractors' Safety Manual and Occupational Safety and Health Act shall also be a requirement of the contractor for this Statement of Need.
8. The contractor shall comply with Sheppard AFB Instruction 32-2001, paragraphs 5, 16 and 17 in their entirety.

9. Government personnel other than the contracting officer and quality assurance personnel may from time to time observe contractor operations. Upon direction by the contracting officer, the contractor shall provide assistance and information for these observations.

10. Contractor shall report all safety hazards to the contracting officer upon discovery.

11. The contractor shall report all damage to Government property to the contracting officer within one hour.

12. SPORTS OFFICIATING: The contractor shall provide the minimum number of officials required for each scheduled game, meet and/or event as follows:

a. Intramural Football - minimum 3 officials, 1 scoreboard operator and 1 down marker keeper per game

b. Intramural Football - (Playoff/championship) minimum 4 officials, 1 scoreboard operator and 1 down keeper per game

c. Intramural Basketball-min 2 officials, 1 scorekeeper, 1 scoreboard operator per game

d. Intramural Basketball (playoff/championship) minimum 3 officials, 1 scorekeeper and 1 scoreboard operator per game

e. Intramural Volleyball - minimum 2 officials, 1 scorekeeper and 1 scoreboard operator per game

f. Intramural softball - minimum 2 officials, 1 scorekeeper and 1 scoreboard operator per game

g. Youth League Baseball, (senior, major, & minor), minimum 2 officials per game

h. Youth League Baseball, machine pitch, minimum 1 official

i. Youth League Softball, girls, minimum 2 officials per game

j. Youth League Soccer, minimum 1 official per game

k. Youth League Football for 5-7 year olds, minimum 1 official per game

l. Youth League Football for 8-9 yr. & 10-11 year olds, minimum 2 officials per game

m. Youth League Basketball for 9-10 & 11-12 & 13-15 & 16-18 year olds, minimum 2 officials per game

n. The following game time limits apply:

(1) Intramural: 1 hour

(2) Youth:

(a) Flag Football: 1 hour

(b) Basketball: None

(c) Baseball

1 Majors: 1 3/4 hours

2 Minors: 1 1/2 hours

3 Girls: 1 3/4 hours

4 Seniors: 2 hours

12.1. Contractor officials shall be direct representatives of the athletic activity and as such are authorized and required to enforce all pertinent rules and by-laws established, with no deviations, for each sport they are officiating. These rules are:

a. United States Slow Pitch Association (USSSA)

b. National Collegiate Athletic Association

c. United States Volleyball Association

d. Little League Rules and Regulations

e. Sheppard AFB by-laws for each sport

f. High School FED

12.2. Contractor officials shall not participate as players, or coaches in the sport in which they officiate. In addition, the official must not be closely related to any participant, or be assigned to the same organization of the game in which he/she is officiating.

12.3. The contractor shall take responsibility for proper conduct and control of the game, including spectators. Contractor shall develop a plan for spectator emergencies/disturbances.

12.4. The contractor shall be responsible to ensure the date, time, and location of each event is correct.

12.5. The contractor shall be responsible for scheduling officials for all events they are to officiate. The contractor shall be notified of rescheduling of games, no less than 48 hours in advance during regular season, and no less than 24 hours during playoffs.

12.6. The officials, scoreboard operator and scorekeeper shall be at the proper location of the scheduled event 15 minutes before game time and be ready to officiate, keep the score and keep the time. The contractor shall make a reasonable attempt to contact the appropriate Organization (Intramural Sports Director (Fitness Center) or Youth Sports Director (Youth Center)) if the playing fields are not ready prior to game time. The contractor shall give the teams a 5 to 10 minute grace period before calling the game for no show.

12.7. The officials shall wear the proper uniform and have the proper equipment for the game they are to officiate (all officials shall wear the same uniform, color, style, shoes,). Exception: officials are allowed to wear shorts during Intramural Volleyball, Flag Football, and Softball games.

12.8. The contractor shall not be paid if notified of a rain out or postponed game prior to 1500 hours. However, the contractor shall be paid for only the first scheduled game if notified after 1500. The contractor shall notify teams due to rain out or postponed games.

12.9. Sports Officials shall immediately call 911 in the event of an emergency requiring medical assistance. Any injury sustained by a player or official shall be brought to the attention of the athletic director or intramural director before 0800 the next duty day.

12.10. Sports Officials shall be a minimum of 18 years of age and shall maintain a professional attitude at all times. The contracting officer may request temporary or permanent suspension of any official that does not abide by this contract. Reasons may include but are not limited to lack of professional ability, lack of knowledge of the sport, tardiness, intoxication, misconduct, or unprofessional appearance.

12.11. The Appropriate Organization will provide by-laws two weeks prior to the start of each sport season. Initial game schedules will be provided one week prior to the start of each sport season. The contractor shall provide clinics one week prior to the start of each sport season and, if necessary, during the season at no additional cost to the government. The athletic/youth directors will be notified at least seven days in advance of the time and place of each scheduled clinic. Facilities will be provided and clinics shall be conducted on Sheppard Air Force Base. Clinics will be a maximum of two hours per day for four days.

12.12. Incidents leading to player or coach ejection, protest of the game or other problems, shall be entered into the official scorebook, signed by both officials, and reported, in writing, to the athletic director before 0800 the next duty day.

12.13. The contractor shall meet with the Appropriate Organization sports director upon agreement by both parties for critiques any time during the year.

12.14. The scoreboard operator shall control the game clock and follow the direction by referees during the game. Scoreboard operators must be able to properly operate the game clock and make sure game clock is set up prior to game time and ready to operate. At

completion of games the clock will also have to be taken down and properly stored. These clocks are:

- a. Naden - A9230-296
- b. Spectrom Multy Sport 500
- c. Nevco 6124732
- d. Fairtron BB6200
- e. Nevco in Building 196
- f. Colorado Times Inc. Systems g. Softball Scoreboards, Fields 1,2,4
- g. Softball Scoreboards, Fields 1,2,4

12.15. The scorekeeper shall maintain accurate count of points, fouls, time-outs, and substitutions for both teams and anything else directed by referees. Scorekeepers will also have to make sure the scorebooks are correctly filled out and maintained through the duration of the games.

12.16. Contractor or representative shall attend monthly Intramural Sports Advisory Council meetings. Contractor will be notified no less than five working days prior to meetings.

12.17. Contractor shall provide Score Cards for Flag Football.

12.18. The contractor shall secure score books and game balls from the Fitness Center prior to scheduled competition. Officials shall return score books and unused game balls to the Fitness Center handling that particular sports' administration at the completion of scheduled competition.

12.19. The contractor shall pick up all softball/flag football equipment necessary to play the sport that is in season. The equipment is stored in the Block House, Building 472. The contractor shall ensure that the Block House is secure at the completion of all games.

12.20. All officials shall possess current certification for the sport they officiate from a state or national certification association (USSSA, IABO, etc.).

### 13. LIFEGUARD SERVICES:

13.1. The contractor shall ensure all lifeguards have current, nationally recognized certifications in lifesaving and water rescue methods and skills, basic first aid, and child and adult CPR. All lifeguards must participate in at least one hour of in-service training during each two-week period of employment. In-service training includes activities to maintain physical conditioning and practice emergency response procedures. The contractor shall include medical/rescue personnel in the emergency response drill at least twice during the summer season.

13.2. Lifeguards shall be offered Hepatitis B vaccines after completion of initial training and within 10 workdays of initial hire in accordance with current Occupational Safety and Health Administration (OSHA) rules for seasonal/permanent lifeguards. Lifeguards are considered emergency responders with reasonably anticipated exposures to blood or body fluids (29CFR 1910.1030, paragraph a). Lifeguards choosing to decline Hepatitis B vaccines must do so in writing (29CFR 1910.1030, appendix A).

13.3. Lifeguards must have a whistle, hat that shades the face, and sunglasses. Lifeguards must dress in distinctive, professional appearing one-piece red swimming suits that identify them as on duty lifeguards. No obscene tattoos and no body piercing other than earrings are permitted.

13.4. Each swimming pool must have a first aid kit that includes mouth to mouth resuscitation masks or guards and latex gloves to prevent transmission of disease. One biohazard spill kit per pool is required to clean up blood or other potentially infectious material from pool decks or locker rooms. A backboard with arm, torso, and leg immobilization straps and a separate head/neck immobilization system is required. If cervical collars are used, a complete range of sizes must be available and rescue drills must include practice with all sizes of collars. See page 32 for a complete list of required equipment.

13.5. In case of serious accident or a rescue that requires artificial respiration, lifeguards must implement the following procedures:

- a. Remove individual from the pool as safely as possible
- b. Immediately clear the pool of all swimmers. Keep the pool clear until the emergency has passed.
- c. Administer first aid
- d. Stay with the victim until relieved by medical personnel
- e. Have another lifeguard notify the ambulance
- f. Notify the quality assurance personnel or alternate quality assurance personnel

13.6. The contractor shall ensure that a minimum number of qualified lifeguards are on duty as follows:

a. The lifeguard to participant ratio is one lifeguard for each 50 participants in the pool facility (swimmers and non-swimmers).

b. The maximum numbers of participants per pool(s) are:

<u>(1) Pool(s)</u>	<u>Capacity</u>
(a) Main Pools (Pools 1 & 2, collocated)	350
(b) Bunker Hill Pool (Adult & Wading Pool, Waterslide)	300
(c) Capehart Pool (Adult & Wading)	200

c. When a pool is open, at least one lifeguard must be on a stand, and at least one lifeguard shall patrol the deck. Additional lifeguards will be assigned if pool patronage warrants.

d. Hours of Operation:

(1) The Main Pools shall operate as follows:

- (a) Lap swimming (Either Pool 1 or Pool 2)
  - 1 Five days per week: Monday through Friday
  - 2 Hours: From 1000 to 1245
  - 3 Minimum Number of Lifeguards: Two

(b) Pools 1 & 2

- 1 Six days per week:
  - a Pool 1 will be closed on Tuesdays
  - b Pool 2 will be closed on Wednesdays
- 2 Hours:
  - a Weekdays: From 1300 to 1945
  - b Weekends and Holidays: From 1200 to 1945

3 Minimum Number of Lifeguards: Five when both pools 1 & 2 are open

(2) Bunker Hill Water Park shall operate as follows:

- (a) Six days per week, closed on Wednesdays
- (b) Hours: From 1200 to 1945
- (c) Minimum Number of Lifeguards: Five
- d) One of the lifeguards must be stationed at the top of the water slides.

(3) Capehart Pool

- (a) Five days per week:
  - 1 Open Saturday through Wednesday
  - 2 Closed Thursday and Friday
- (b) Hours: From 1200 to 1945

## (c) Minimum Number of Lifeguards: Four

13.7. Each lifeguard station must have a rescue pole fitted with a shepherd's crook or life hook and a ring buoy. Lifeguards patrolling the deck must carry a rescue tube. Rescue aids must be located close to each lifeguard station so the lifeguard can use them without losing sight of the person in distress. Ring buoys must have at least 60 feet of line and a foot loop to prevent overthrow and loss of buoy. Umbrellas must be provided for each lifeguard stand. See 13.9 for a complete list of required equipment.

13.8. The pool will close until the Services personnel or lifeguard contract manager gives an "all clear" notification for the following conditions:

- a. During thunderstorms accompanied by lightning or if lightning is within 10 miles
- b. When a tornado warning is in effect in the county
- c. When the water temperature drops below 60 degrees Fahrenheit or the outside temperature drops below 65 degrees Fahrenheit
- d. If test results are outside of Table 2.1 from AFOSH, Standard 48-14 (See paragraph 13.16 for the minimum/maximum levels), the contractor shall contact the, Bioenvironmental Engineering, Civil Engineering Treatment Plant Operation, and quality assurance personnel
- e. When there is a suspected electrical malfunction: Remove everyone from the pool and the pool apron and relocate him or her behind the fence. During duty hours, call the Service Work Order Desk at 6-7385 and report an Emergency Electrical Malfunction at the pool. Request they immediately notify the Water Shop to handle the emergency. After normal duty hours, call the Fire Department at 6-2310 and have them contact the Water Shop Standby Personnel. Only the Water Shop personnel can determine when it is safe to reenter the pool.
- f. Quality assurance personnel must be notified within 30 minutes of closing the pool.

13.9. The contractor shall provide:

<u>Quantity</u>	<u>Item Description</u>
3 (One per pool)	Log Sheet for Hourly Attendance Totals
As Required	Identification Card for Children Ages 6-10 that have Passed the Swimming Test Described in Paragraph 13.12
"	Identification Card for Children Ages 11-13 that have Passed the Swimming Test Described in Paragraph 13.12

13.10. Flotation Aids, Pool Toys, and Aquatic Equipment: Only properly fitting United States Coast Guard (USCG) approved personal flotation devices (PFD), types I, II, or III, are authorized during open recreational swimming. "Water wings" or inflatable rings are specific examples of flotation aids prohibited during open swimming. Flimsy plastic flotation aids create a false sense of security in the minds of children and parents, which often leads to a dangerous situation. These guidelines are consistent with the recommendations of the Council for National Cooperation in Aquatics (CNCA).

13.11. The Outdoor Recreation Manager approves the use of pool or aquatic toys (water basketball hoops, inner tubes) during special events such as pool parties or aquatic "Olympics". Appropriate training devices and aquatic equipment are allowed during instructional classes (e.g. scuba, kayaking), team practices, or fitness training (lap swimming, water aerobics).

13.12. Children 10 years of age or younger must be under the direct supervision of an individual who is at least 18 years of age. Children in this age group may take the basic water skills test as described below and have unrestricted swimming privileges in the pool provided they have the identification described in paragraph 13.9 and remain under direct

supervision of the 18 year or older individual. One individual may not supervise more than 10 children. Children aged 11 through 13 may be left unattended only if they can demonstrate the ability to swim at least 12 meters (roughly 40 feet), tread water for one minute, and pull themselves from the water without using the pool ladder. Children passing the basic water skills test should be given a card, patch, or some other identification for subsequent pool access.

13.13. Staff levels must accommodate lifeguard breaks or rotations. Lifeguards must be rotated off-station, or given a 10 minute break, every hour. During adult lap swimming or adult instructional programs with less than 20 participants, at least one lifeguard is required to be on duty and at his or her station. If the instructor is also certified as a lifeguard, he or she satisfies the lifeguard requirement only by remaining out of the pool and located where supervision of the entire group is possible. All employees shall be certified in accordance with industry standards. All certification shall be current and valid including Basic First Aid and Cardiopulmonary Resuscitation (CPR).

13.14. The contractor shall act as the Bathing Facility Manager. The requirements of the Bathing Facility Manager include:

- a. If necessary, drain and clean recirculation filter pools before season opening and as recommended by the Medical Group Commander. Coordinate draining with the local authority or base wastewater treatment plant, as appropriate.
- b. Clean the pool daily with a suction cleaner or other bottom cleaning device.
- c. Drain and clean non-circulation wading pools with a 50 ppm chlorine solution daily, and as necessary.
- d. Clean toilet and shower facilities and dressing rooms daily. At least weekly, and as necessary, clean the shower and dressing room floors with a 50 ppm chlorine solution.
- e. Maintain a clean and healthful environment in and around the pool.

13.15. Contractor shall ensure all pools, bathhouses, bathhouse fixtures, and water fountains are cleaned daily. Contractor shall ensure that bath housings are cleaned, disinfected, and hosed down 72 hours prior to the pools opening. The contractor shall ensure all litter in the pool, on the deck and around the pool fencing is picked up throughout the day and disposed of in trashcans.

13.16. The contractor shall test the pH (Minimum/maximum 7.2/7.8) every two hours. Test the free Chlorine Residual (2.2/2.0 ppm. Minimum Residual depends on pH. DPD tablet #1 measures free chlorine residual.) every two hours. Test the Combined Chlorine (None/0.2 ppm. High levels indicated by sharp chlorinous odor, eye irritation, algae. DPD tablets #1 and #4 are required to measure combined chlorine.) every two hours. Cyanuric Acid, if used, test biweekly (30ppm/100 ppm. Used in outdoor pools to stabilize free chlorine.). Bromine, if used in place of chlorine, test daily (2.0 ppm/4.0 ppm. DPD test can be used—multiply values by 2.25.). Iodine is not approved for outdoor pools. Test temperature daily (None/82 degrees F). Test total alkalinity Weekly (60 ppm/180 ppmn). The results of these tests shall be noted on AF Form 708 and each AF Form 708 will be kept on file. If results are outside the acceptable range as indicated on Table 2.1, contact the Bio-environmental Engineering Service, Civil Engineering Treatment Plant Operation, and the quality assurance personnel.

13.17. The contractor shall adhere to the following Hazardous Materials requirements:

- a. For the purposes of this document, Hazardous Materials (HM) are defined as any product, material, chemical, or substance listed in 49 CFR 172.101, as revised 1 Oct 97, and 40 CFR 302-304, as revised 1 Jul 97. Specifically, a HM is any substance or material, in any quantity or form that has the potential to harm human health or the environment.
- b. Absolutely no HM shall be brought onto Sheppard AFB until the Hazardous

Materials Management Office (HAZMO) authorizes that material for use. The HAZMO is located in building 2116, phone (940) 676-1123. The requirements apply for all hazardous materials that the contractor intends to bring onto government property for a particular process or application. The contractor shall submit an AF Form 3952, Material Safety Data Sheet (MSDS) and any other supporting documentation for each hazardous chemical used in accordance with SAFBI 32-7001, dated 9 May 94, prior to introduction of that material to Sheppard AFB.

c. Contractors shall also submit, to the HAZMO, a list of HM to be used in the performance of their contract prior to introducing the HM to the base. The list shall include the contract number, performance period, and a contractor point of contact (POC) for HM matters. Prior to disposal of any container that contained HM, the contractor POC shall notify the HAZMO.

d. Should HM requirements change during the performance period, the contractor's POC shall immediately notify the HAZMO of such changes, in writing.

e. HM shall only be stored at SAFB with approval from the Base Environmental Coordinator, Wing Safety Office, and Base Fire Department for hazardous materials stored on base. This includes, but is not limited to, SAFB Plan 705, dated 1 Aug 95; and the SAFB Storm Water Pollution Prevention Plan (SWP3), dated Sep 96.

13.18. Contractor shall ensure all pools are cleaned with suction cleaner 24 hours prior to the season's opening day and each operational day throughout the season.

13.19. The contractor shall strip, clean and wax the slides 72 hours prior to the season opening, and ensure the slides are waxed once per month according to the water slide manufacturers' instructions.

13.20. The contractor shall drain, clean, and refill baby pools at Capehart and Bunker Hill each day of operation.

13.21. At the end of each workday the contractor shall ensure: All electrical equipment is disconnected, pools, pool decks, and bathhouses have been cleaned, all faucets/valves are turned off, all lights are turned off, and doors, gates, windows, and entrances locked. In addition, the contractor must ensure all lifeguards have departed after required services have been performed.

13.22. Contractor shall ensure all dressing areas have paper towels, toilet paper, and anti-bacterial liquid soap during the pool operating hours. The contractor shall ensure trashcans are emptied when necessary, but at least at the end of the day.

13.23. The contractor shall contact the Security Forces and the Services Outdoor Recreation Director if a pool facility has been tampered with/a fence gate is open prior to opening.

13.24. Lifeguards shall enforce all posted pool rules. Lifeguards shall be pleasant but firm in enforcing rules and policies. Failure by a patron to comply with the rules could lead to eviction. In the event of an eviction, the shift leader will document the patron's name(s) in a logbook and notify the quality assurance personnel within 24 hours.

13.25. Tobacco products, eating, or drinking is/are prohibited in the pool or at the pool's edge. Eating, drinking, or smoking areas must be at least 10 feet from the pool's edge. Glass containers are prohibited in aquatic facilities, waterfront, and beach areas.

13.26. The contractor shall ensure on duty lifeguards refrain from unnecessary conversation with customers and other lifeguards.

13.27. Contractor shall record daily attendance by the hour for open and lap swimming at all pools. The contractor is responsible for the providing cumulative totals to the quality assurance personnel at the end of each month.

13.28. Prior to the pools' season opening each year, the 82 Services Squadron Resource Management Flight Chief will provide a training session (approx. four hours) on cash handling procedures, anti-robbery procedures, and daily document requirements for the contractor and contract employees. The contractor shall ensure all contract employees who will be handling daily fees and/or paperwork attend this course.

13.29. The contractor shall ensure proper cash handling procedures and required daily documents are submitted at the end of each operational day. At the end of each business day, each pool facility must complete an AF Form 1876 and attach it to all of the AF Forms 2555 used that day. The contractor must turn in the "x" out and daily "z" with the daily cumulative total from each cash register. These forms must be turned in in a locked bank deposit bag. The AF Form 1878 must be completed and placed with the cash in a separate bank deposit bag. All bags must be submitted to the location designated by the Outdoor Recreation Manager. Contractor is responsible for accuracy of cash deposits and documents.

13.30. Contractor shall ensure that at least one cashier is assigned to the front counter of each pool facility to check in all persons entering the pool facility. The contractor shall ensure each patron entering the pool facilities possesses a current military identification (ID) card or Department of Defense (DoD) ID card (contract employees and others are not permitted). Each person who possesses a valid ID card may bring in up to two guests. The guests must pay the normal daily fee per person.

13.31. The contractor shall ensure the cashiers collect established daily fees from patrons who do not have current pool passes. The cashier shall collect the fee before the patron enters the facility. Each patron paying the daily fee must sign in on a government supplied AF Form 2555, Cash Collection Record. The contractor shall enter each daily fee into a cash register and provide each patron with a receipt of this transaction.

13.32. The contractor shall sell pool passes at all pool facilities during normal operating hours. The contractor shall safeguard the swimming passes. Lost cards will be treated as lost funds and the contractor shall be accountable for lost funds. Customers may pay in cash or check only. The contractor shall ensure that checks have all required information (full name, social security number, address, home phone number, work phone number, duty office symbol, correct dollar amount, current date and correct signature). The contractor shall compare the check to the customer's identification (ID) card and to the dishonored check list provided by 82 SVS/SVRO. Out of date lists must be shredded to be in compliance with the privacy act. The contractor is responsible for supplying shredders. Voided cards should be turned into 82SVS/SVRO.

13.33. Family pool passes. Only authorized ID card holders may purchase individual pool passes. Passes may be used only by the cardholder.

13.34. The contractor shall ensure each patron who has a current pool pass signs in on a daily log sheet. These log sheets shall be provided to the quality assurance personnel at the end of each month.

13.35. The contractor shall laminate all pool passes. The 82 Services Squadron is responsible to supply laminating machines and laminating card pouches at each pool facility.

13.36. Bases offer free swimming privileges to all TDY personnel assigned to the base for less than a 30-day period, and those who present a current season pass from their home base. These patrons must sign a daily log sheet that is available for the quality assurance personnel. Otherwise, TDY personnel assigned to the base for more than 30 days will be afforded swimming privileges on the same basis, as permanently assigned personnel will.

13.37. The contractor shall comply with all base THREATCON procedures and with the notification pyramids for 82 SVS. Rapid Response Folders will be provided by 82 SVS/SVRO. The contractor shall notify 82 SVS/SVRO when any discrepancies exist.

#### 14. AEROBICS

14.1. The contractor shall provide microphones for aerobic instruction. Microphones shall be compatible with existing sound system. The contractor may use other microphones, however the contractor shall be responsible for supplying a quality sound system.

14.2. The contractor shall take attendance after the first 10-second pulse check. The contractor shall provide to the Government a monthly report on the number of attendees at each class. Attendance shall be computed by adding both attendance records and dividing by two for the average class size.

14.3. All contractor employees and management shall wear nametags or clothing identifying the contractor and employee's name. All employees shall be neat in appearance and be easily recognized as instructors.

14.4. The contractor shall provide qualified lifeguards for water aerobic instruction in accordance with industry standards.

14.5. The contractor may submit changes to the basic class schedule. Quality assurance personnel will review the request and if accepted shall be implemented by the contractor. Schedule changes shall be made to support customer demand not contractor scheduling.

14.6. There is very limited storage space available to the contractor.

14.7. If a class is cancelled, due to the instructor not showing up or late (over 15 minutes past the scheduled start time) the class will be deducted from the payment for that month.

14.8. The contractor is not required to perform service on the following days:

- a. New Years Day
- b. Martin Luther King Birthday
- c. President's Day
- d. Memorial Day
- e. Independence Day
- f. Labor Day
- g. Columbus Day
- h. Veterans Day
- i. Thanksgiving Day
- j. Christmas Day
- k. During Exodus (dates to be determined)

14.9. The contractor shall conduct a fitness class daily at 1500 hrs, Monday through Friday for members enrolled in the GET FIT or FITE Program.

LIST OF LOCATIONS

FACILITY

ACTIVITY

Field 1  
Field 2  
Field 4  
Football field behind Main Gym  
Main Gym bldg. 450  
North Fitness Center bldg. 825  
Youth Activity Center bldg. 196  
Little League Complex 1420 field house  
Main Pool, bldg. 470  
Bunker Hill Pool, bldg. 1123  
Capehart Pool, bldg. 5990  
South Fitness Center bldg. 384

Sports Officials

"

"

"

"

"

"

"

Lifeguards

"

"

Aerobics

## GOVERNMENT FURNISHED EQUIPMENT/SERVICES

## (NON-EAID GOVERNMENT OWNED)

The government will provide emergency medical care at the contractor's expense.

Equipment marked with an asterisk (\*) must be maintained by the contractor. All equipment is serviceable; however, when equipment identified with an asterisk becomes unserviceable, it shall be repaired or replaced at the contractor's expense.

<u>ITEM</u>	<u>QUANTITY</u>	<u>ACTIVITY</u>
Aerobic Steps*	50	Aerobics
Exercise Mats*	50	"
Step Extensions*	80	"
Aqua Buoys*	56 PR	"
Racks for Buoys*	2	"
Speedo Belts*	19	"
Hydro-fit Belts*	21	"
Hydro-therapy Belts*	10	"
Body Balls*	31	"
Naden-A9230-296	1	"
Down Markers*	2 Sets	Sports Officials
Yard Markers* (12 per field)	3 Sets	"
Spectrum Multy Sport 500	1	"
Nevco 6124732	1	"
Fairtron BB6200	1	"
Nevco in Bldg. 196	1	"
Colorado Times Inc. Systems	1	"
Softball Scoreboard, Fields 1,2,4	3	"
Backboard w/Arm, Torso, and Leg		Lifeguard Services
Immobilization straps (One per pool)	3	"
Head/Chin Strap Immobilization System** (One per pool)	3	"
Garden Hoses to Hose Down Pool Decks and Block Houses (One per pool)*	3	"
Rescue Tube/Can/Ring Buoy (One per Lifeguard Station)	3 EA	"
Pool Vacuum Cleaner (One per pool)	3	"
Life Pole w/Life Hook/Sheppard's Crook (One per Lifeguard Station)	3	"
Laminating Machine (One per pool)	3	"
Chairs (Two per pool)	6	"
First Aid Kit w/two or more Rescue Breathing Masks		"
Biohazard Spill Kit (One per pool)	3	"
Cash Registers that Keep a Running Day to Day Cumulative Total Collected (One per pool)	3	"
Umbrella (To prevent eyestrain, fatigue and reduced vigilance) (One per pool)	3	"
All Cleaning Supplies and Equipment	As Required	"
All Toilet Paper	"	"
All Paper Towels	"	"

Amendment 1  
30 July 1999

**ITEM**

**QUANTITY**

**ACTIVITY**

Anti-bacterial Soap

As Required

Lifeguard Services

\*\*Use either semi-rigid cervical collar in multiple sizes or an adjustable "foam" block method. If collars are used, all sizes of collars must be available and the lifeguards trained to use them.

**SERVICE DELIVERY SUMMARY**

<b>Performance Objective</b>	<b>SON Paragraph</b>	<b>Performance Threshold</b>
1. Provide Sports Official Services	12 Inclusive	85% of the time
2. Provide Lifeguard Services	13.1-13.8	95% of the Time
	13.9-13.37	90% of the time
3. Aerobics Instruction	14 Inclusive	80% of the time

WAGE DETERMINATION NO: 94-2525 REV (13) AREA: TX, WICHITA FALLS

WAGE DETERMINATION NO: 94-2525 REV (13) AREA: TX, WICHITA FALLS

\*\*\*FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL\*\*\*  
REGISTER OF WAGE DETERMINATION UNDER U.S. DEPARTMENT OF LABOR THE SERVICE CONTRACT  
ACT EMPLOYMENT STANDARDS ADMINISTRATION

By direction of the Secretary of Labor

WAGE AND HOUR DIVISION

Washington, D.C. 20210

Wage Determination No: 94-2525, Revision: 14

Division of Wage Determinations

Date of Last Revision: 08/09/1999

State): Oklahoma, Texas

Areas: Oklahoma COUNTIES OF Comanche, Cotton, Greer, Harmon, Jackson, Jefferson,  
Kiowa, Stephens, Tillman

Texas COUNTIES OF Archer, Baylor, Clay, Wichita, Wilbarger

\*Fringe Benefits Required For All Occupations Included In This Wage Determination  
Follow The Occupational Listing\*

OCCUPATION CODE AND TITLE	MINIMUM HOURLY WAGE
---------------------------	---------------------

Administrative Support and Clerical Occupations:

01011 Accounting Clerk I	\$ 8.32
01012 Accounting Clerk II	\$ 9.39
01013 Accounting Clerk III	\$ 10.54
01014 Accounting Clerk IV	\$ 11.79
01030 Court Reporter	\$ 12.89
01050 Dispatcher, Motor Vehicle	\$ 10.34
01060 Document Preparation Clerk	\$ 7.73
01070 Messenger (Courier)	\$ 6.34
01090 Duplicating Machine Operator	\$ 7.73
01110 Film/Tape Librarian	\$ 9.98
01115 General Clerk I	\$ 6.97
01116 General Clerk II	\$ 7.83
01117 General Clerk III	\$ 8.50
01118 General Clerk IV	\$ 9.55
01120 Housing Referral Assistant	\$ 12.57
01131 Key Entry Operator I	\$ 6.45
01132 Key Entry Operator II	\$ 7.71
01191 Order Clerk I	\$ 8.95
01192 Order Clerk II	\$ 9.77
01261 Personnel Assistant (Employment) I	\$ 9.07
01262 Personnel Assistant (Employment) II	\$ 10.22
01263 Personnel Assistant (Employment) III	\$ 11.46
01264 Personnel Assistant (Employment) IV	\$ 12.82
01270 Production Control Clerk	\$ 12.57
01290 Rental Clerk	\$ 9.98
01300 Scheduler, Maintenance	\$ 9.68
01311 Secretary I	\$ 9.98
01312 Secretary II	\$ 11.24
01313 Secretary III	\$ 13.78
01314 Secretary IV	\$ 14.01
01315 Secretary V	\$ 14.82
01320 Service Order Dispatcher	\$ 10.65
01341 Stenographer I	\$ 12.18
01342 Stenographer II	\$ 12.91
01400 Supply Technician	\$ 14.01
01420 Survey Worker (Interviewer)	\$ 11.24
01460 Switchboard Operator-Receptionist	\$ 7.64
01510 Test Examiner	\$ 11.24
01520 Test Proctor	\$ 11.24
01531 Travel Clerk I	\$ 7.40
01532 Travel Clerk II	\$ 7.89

01533 Travel Clerk III	\$ 8.28
01611 Word Processor I	\$ 8.77
01612 Word Processor II	\$ 9.81
01613 Word Processor III	\$ 11.04
Automatic Data Processing Occupations:	
03010 Computer Data Librarian	\$ 9.43
03041 Computer Operator I	\$ 9.54
03042 Computer Operator II	\$ 10.69
03043 Computer Operator III	\$ 12.30
03044 Computer Operator IV	\$ 16.12
03045 Computer Operator V	\$ 17.89
03071 Computer Programmer I 1/	\$ 13.36
03072 Computer Programmer II 1/	\$ 16.23
03073 Computer Programmer III 1/	\$ 19.86
03074 Computer Programmer IV 1/	\$ 21.85
03101 Computer Systems Analyst I 1/	\$ 16.55
03102 Computer Systems Analyst II 1/	\$ 20.65
03103 Computer Systems Analyst III 1/	\$ 22.29
03160 Peripheral Equipment Operator	\$ 9.43
Automotive Service Occupations:	
05005 Automobile Body Repairer, Fiberglass	\$ 16.20
05010 Automotive Glass Installer	\$ 14.54
05040 Automotive Worker	\$ 14.54
05070 Electrician, Automotive	\$ 15.35
05100 Mobile Equipment Servicer	\$ 12.90
05130 Motor Equipment Metal Mechanic	\$ 16.20
05160 Motor Equipment Metal Worker	\$ 14.54
05190 Motor Vehicle Mechanic	\$ 16.20
05220 Motor Vehicle Mechanic Helper	\$ 12.05
05250 Motor Vehicle Upholstery Worker	\$ 13.70
05280 Motor Vehicle Wrecker	\$ 14.54
05310 Painter, Automotive	\$ 15.35
05340 Radiator Repair Specialist	\$ 14.54
05370 Tire Repairer	\$ 12.90
05400 Transmission Repair Specialist	\$ 16.20
Food Preparation and Service Occupations:	
07010 Baker	\$ 10.14
07041 Cook I	\$ 9.00
07042 Cook II	\$ 10.14
07070 Dishwasher	\$ 6.72
07100 Food Service Worker (Cafeteria Worker)	\$ 6.72
07130 Meat Cutter	\$ 11.53
07250 Waiter/Waitress	\$ 7.29
Furniture Maintenance and Repair Occupations:	
09010 Electrostatic Spray Painter	\$ 15.35
09040 Furniture Handler	\$ 11.04
09070 Furniture Refinisher	\$ 15.35
09100 Furniture Refinisher Helper	\$ 12.05
09110 Furniture Repairer, Minor	\$ 13.70
09130 Upholsterer	\$ 15.35
General Service and Support Occupations:	
11030 Cleaner, Vehicles	\$ 6.84
11060 Elevator Operator	\$ 6.97
11090 Gardener	\$ 8.60
11121 Housekeeping Aide I	\$ 6.23
11122 Housekeeping Aide II	\$ 6.87
11150 Janitor	\$ 6.72
11210 Laborer, Grounds Maintenance	\$ 7.83
11240 Maid or Houseman	\$ 6.23
11270 Pest Controller	\$ 10.99
11300 Refuse Collector	\$ 6.72
11330 Tractor Operator	\$ 9.00

11360 Window Cleaner	\$ 7.29
Health Occupations:	
12020 Dental Assistant	\$ 10.09
12040 Emergency Medical Technician/Paramedic Ambulance Driver	\$ 10.09
12071 Licensed Practical Nurse I	\$ 9.23
12072 Licensed Practical Nurse II	\$ 10.37
12073 Licensed Practical Nurse III	\$ 11.60
12100 Medical Assistant	\$ 9.80
12130 Medical Laboratory Technician	\$ 10.37
12160 Medical Record Clerk	\$ 9.02
12190 Medical Record Technician	\$ 12.49
12221 Nursing Assistant I	\$ 6.55
12222 Nursing Assistant II	\$ 7.36
12223 Nursing Assistant III	\$ 8.03
12224 Nursing Assistant IV	\$ 9.02
12250 Pharmacy Technician	\$ 11.24
12280 Phlebotomist	\$ 10.37
12311 Registered Nurse I	\$ 13.99
12312 Registered Nurse II	\$ 17.18
12313 Registered Nurse II, Specialist	\$ 17.18
12314 Registered Nurse III	\$ 20.71
12315 Registered Nurse III, Anesthetist	\$ 20.71
12316 Registered Nurse IV	\$ 24.82
Information and Arts Occupations:	
13002 Audiovisual Librarian	\$ 15.69
13011 Exhibits Specialist I	\$ 12.97
13012 Exhibits Specialist II	\$ 14.49
13013 Exhibits Specialist III	\$ 17.72
13041 Illustrator I	\$ 12.97
13042 Illustrator II	\$ 14.49
13043 Illustrator III	\$ 17.72
13047 Librarian	\$ 16.66
13050 Library Technician	\$ 11.24
13071 Photographer I	\$ 11.77
13072 Photographer II	\$ 13.23
13073 Photographer III	\$ 14.77
13074 Photographer IV	\$ 17.72
13075 Photographer V	\$ 21.45
Laundry, Drycleaning, Pressing and Related Occups:	
15010 Assembler	\$ 5.79
15030 Counter Attendant	\$ 5.79
15040 Dry Cleaner	\$ 7.21
15070 Finisher, Flatwork, Machine	\$ 5.79
15090 Presser, Hand	\$ 5.79
15100 Presser, Machine, Drycleaning	\$ 5.79
15130 Presser, Machine, Shirts	\$ 5.79
15160 Presser, Machine, Wearing Apparel, Laundry	\$ 5.79
15190 Sewing Machine Operator	\$ 7.73
15220 Tailor	\$ 8.16
15250 Washer, Machine	\$ 6.21
Machine Tool Operation and Repair Occupations:	
19010 Machine-Tool Operator (Toolroom)	\$ 15.35
19040 Tool and Die Maker	\$ 21.47
Materials Handling and Packing Occupations:	
21010 Fuel Distribution System Operator	\$ 14.84
21020 Material Coordinator	\$ 11.30
21030 Material Expediter	\$ 11.30
21040 Material Handling Laborer	\$ 8.72
21050 Order Filler	\$ 9.41
21071 Forklift Operator	\$ 12.94
21080 Production Line Worker (Food Processing)	\$ 9.94
21100 Shipping/Receiving Clerk	\$ 9.73

21130 Shipping Packer	\$ 9.69
21140 Store Worker I	\$ 7.93
21150 Stock Clerk (Shelf Stocker; Store Worker II)	\$ 9.98
21210 Tools and Parts Attendant	\$ 11.04
21400 Warehouse Specialist	\$ 9.94
Mechanics and Maintenance and Repair Occupations:	
23010 Aircraft Mechanic	\$ 16.20
23040 Aircraft Mechanic Helper	\$ 12.05
23050 Aircraft Quality Control Inspector	\$ 18.16
23060 Aircraft Servicer	\$ 13.70
23070 Aircraft Worker	\$ 14.54
23100 Appliance Mechanic	\$ 15.35
23120 Bicycle Repairer	\$ 12.90
23125 Cable Splicer	\$ 18.63
23130 Carpenter, Maintenance	\$ 15.35
23140 Carpet Layer	\$ 14.54
23160 Electrician, Maintenance	\$ 18.68
23181 Electronics Technician, Maintenance I	\$ 15.54
23182 Electronics Technician, Maintenance II	\$ 16.36
23183 Electronics Technician, Maintenance III	\$ 17.34
23260 Fabric Worker	\$ 13.70
23290 Fire Alarm System Mechanic	\$ 16.20
23310 Fire Extinguisher Repairer	\$ 12.90
23340 Fuel Distribution System Mechanic	\$ 16.20
23370 General Maintenance Worker	\$ 14.54
23400 Heating, Refrigeration and Air-Conditioning Mechanic	\$ 16.20
23430 Heavy Equipment Mechanic	\$ 16.20
23440 Heavy Equipment Operator	\$ 15.02
23460 Instrument Mechanic	\$ 16.20
23470 Laborer	\$ 9.50
23500 Locksmith	\$ 15.35
23530 Machinery Maintenance Mechanic	\$ 16.20
23550 Machinist, Maintenance	\$ 16.40
23580 Maintenance Trades Helper	\$ 12.05
23640 Millwright	\$ 16.20
23700 Office Appliance Repairer	\$ 15.35
23740 Painter, Aircraft	\$ 15.35
23760 Painter, Maintenance	\$ 15.35
23790 Pipefitter, Maintenance	\$ 16.20
23800 Plumber, Maintenance	\$ 15.35
23820 Pneudraulic Systems Mechanic	\$ 16.20
23850 Rigger	\$ 16.20
23870 Scale Mechanic	\$ 14.54
23890 Sheet-Metal Worker, Maintenance	\$ 16.20
23910 Small Engine Mechanic	\$ 14.54
23930 Telecommunications Mechanic I	\$ 18.63
23931 Telecommunications Mechanic II	\$ 17.01
23950 Telephone Lineman	\$ 18.63
23960 Welder, Combination, Maintenance	\$ 16.20
23965 Well Driller	\$ 16.20
23970 Woodcraft Worker	\$ 16.20
23980 Woodworker	\$ 12.90
Personal Needs Occupations:	
24570 Child Care Attendant	\$ 7.63
24580 Child Care Center Clerk	\$ 9.52
24600 Chore Aide	\$ 6.62
24630 Homemaker	\$ 10.61
Plant and System Operation Occupations:	
25010 Boiler Tender	\$ 16.20
25040 Sewage Plant Operator	\$ 15.35
25070 Stationary Engineer	\$ 16.20

25190 Ventilation Equipment Tender	\$ 12.05
25210 Water Treatment Plant Operator	\$ 15.35
Protective Service Occupations:	
27004 Alarm Monitor	\$ 8.38
27006 Corrections Officer	\$ 11.06
27010 Court Security Officer	\$ 11.91
27040 Detention Officer	\$ 11.06
27070 Firefighter	\$ 11.45
27101 Guard I	\$ 7.38
27102 Guard II	\$ 10.32
27130 Police Officer	\$ 14.25
Stevedoring/Longshoremen Occupational Services:	
28010 Blocker and Bracer	\$ 13.79
28020 Hatch Tender	\$ 11.99
28030 Line Handler	\$ 11.99
28040 Stevedore I	\$ 11.30
28050 Stevedore II	\$ 12.66
Technical Occupations:	
29010 Air Traffic Control Specialist, Center 2/	\$ 24.90
29011 Air Traffic Control Specialist, Station 2/	\$ 17.17
29012 Air Traffic Control Specialist, Terminal 2/	\$ 18.91
29023 Archeological Technician I	\$ 10.45
29024 Archeological Technician II	\$ 11.69
29025 Archeological Technician III	\$ 14.49
29030 Cartographic Technician	\$ 14.49
29035 Computer Based Training (CBT) Specialist/Instructor	\$ 16.55
29040 Civil Engineering Technician	\$ 14.49
29061 Drafter I	\$ 10.33
29062 Drafter II	\$ 12.81
29063 Drafter III	\$ 14.42
29064 Drafter IV	\$ 16.08
29081 Engineering Technician I	\$ 9.87
29082 Engineering Technician II	\$ 12.23
29083 Engineering Technician III	\$ 13.75
29084 Engineering Technician IV	\$ 15.29
29085 Engineering Technician V	\$ 18.78
29086 Engineering Technician VI	\$ 22.74
29090 Environmental Technician	\$ 14.39
29100 Flight Simulator/Instructor (Pilot)	\$ 20.65
29150 Graphic Artist	\$ 14.39
29160 Instructor	\$ 16.55
29210 Laboratory Technician	\$ 11.21
29240 Mathematical Technician	\$ 16.66
29361 Paralegal/Legal Assistant I	\$ 12.93
29362 Paralegal/Legal Assistant II	\$ 16.11
29363 Paralegal/Legal Assistant III	\$ 19.71
29364 Paralegal/Legal Assistant IV	\$ 23.83
29390 Photooptics Technician	\$ 16.66
29480 Technical Writer	\$ 19.00
29491 Unexploded Ordnance Technician I	\$ 15.82
29492 Unexploded Ordnance Technician II	\$ 19.15
29493 Unexploded Ordnance Technician III	\$ 22.95
29494 Unexploded Safety Escort	\$ 15.82
29495 Unexploded Sweep Personnel	\$ 15.82
29620 Weather Observer, Senior 3/	\$ 12.20
29621 Weather Observer, Combined Upper Air & Surface Programs 3/	\$ 10.98
29622 Weather Observer, Upper Air 3/	\$ 10.98
Transportation/Mobile Equipment Operation Occups:	
31030 Bus Driver	\$ 10.50
31260 Parking and Lot Attendant	\$ 9.94

31290 Shuttle Bus Driver	\$ 9.94
31300 Taxi Driver	\$ 9.29
31361 Truckdriver, Light Truck	\$ 9.94
31362 Truckdriver, Medium Truck	\$ 10.50
31363 Truckdriver, Heavy Truck	\$ 12.45
31364 Truckdriver, Tractor-Trailer	\$ 12.45
Miscellaneous Occupations:	
99020 Animal Caretaker	\$ 7.84
99030 Cashier	\$ 6.26
99041 Carnival Equipment Operator	\$ 8.41
99042 Carnival Equipment Repairer	\$ 9.00
99043 Carnival Worker	\$ 6.72
99050 Desk Clerk	\$ 7.62
99095 Embalmer	\$ 15.28
99300 Lifeguard	\$ 7.82
99310 Mortician	\$ 16.16
99350 Park Attendant (Aide)	\$ 9.86
99400 Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	\$ 7.82
99500 Recreation Specialist	\$ 10.58
99510 Recycling Worker	\$ 8.41
99610 Sales Clerk	\$ 7.82
99620 School Crossing Guard (Crosswalk Attendant)	\$ 6.72
99630 Sports Official	\$ 7.82
99658 Survey Party Chief (Chief of Party)	\$ 12.76
99659 Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	\$ 11.73
99660 Surveying Aide	\$ 8.57
99690 Swimming Pool Operator	\$ 9.46
99720 Vending Machine Attendant	\$ 8.41
99730 Vending Machine Repairer	\$ 10.14
99740 Vending Machine Repairer Helper	\$ 8.41

**\*Fringe Benefits Required For All Occupations Included In This Wage Determination\***

HEALTH & WELFARE: \$1.63 an hour or \$65.20 a week or \$282.53 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 10 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: Minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

1/ Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See 29 CFR 4.156)

2/ APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3/ WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**\*\* UNIFORM ALLOWANCE \*\***

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or

local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$4.25 per week (or \$.85 cents per day).

However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**\*\* NOTES APPLYING TO THIS WAGE DETERMINATION \*\***

Source of Occupational Titles and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Second Supplement, dated August 1995, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

**REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE  
Standard Form 1444 (SF 1444)**

**Conformance Process:**

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S.

Department of Labor, for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination.

Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.